

DETERMINATION OF OBJECTION TO TEMPORARY EVENT NOTICE

BLOC 40, FIRST FLOOR, 40 HIGH STREET, BRENTWOOD CM14 5AL

Saturday 3 & Sunday 4 December 2022

APPENDIX A

Temporary Event Notification

3rd & 4th December 2022

Received 16 November 2022

Temporary Event Notice

Reference: TEN-465884097

Please Note: You must provide payment for this licence after completing the form. You do this online. After clicking the submit button at the end of the form you will be taken to our secure online payment website. You can then make the required payment using either a credit or a debit card.

Cost of Application: £21.00

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

Personal Details of Premises User

Title: Ms.

First name(s): Leonora

Surname: DUNNE

Date of birth: [REDACTED]

Place of birth: [REDACTED]

National Insurance Number: [REDACTED]

Do you have any previous or maiden names?: No

Forenames:

Surname:

Current Address

Flat number (if any)

House number/name

Road name

Town

County

Post Code

Email address: [REDACTED]

Daytime telephone number: [REDACTED]

Evening telephone number:

Mobile telephone number:

Would you like to use an alternative address to the one given above for correspondence?: Yes

Correspondence Address

Flat number (if any)

House number/name

Road name

Town

County

Post Code

The Premises

Are you able to provide a postal address for the premises where you intend to carry out the licensable activities?: Yes

Premises Address

Flat number (if any)	First Floor
House number/name	40
Road name	High Street
Town	Brentwood
County	Essex
Post Code	CM14 4AJ

If not, please provided a detailed description and Ordnance Survey references

Premises Ordnance Survey map reference:

Address Description:

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?: Yes

If yes, which: Premises Licence

Please enter the necessary information below

Premises Licence number: PRM_0545

Club Premises Certificate number:

If you intend to use only part of the premises at this address or intend to restrict the area which this notice applies, please give a brief description and details. Please describe the nature of the premises.

Whole Premises

Please describe the nature of the premises:

Licensed bar & Restaurant

Please describe the nature of the event:

Christmas Party Events

The premises licence holder agrees to comply with the conditions of the premises licence for the duration of the TEN

Annex 2 –Conditions consistent with the Operating Schedule

1 The premises shall install and maintain a comprehensive CCTV system covering the internal and external of the premises which is of evidential quality. It will also cover all entry and exit points enabling full frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open to the public and during all times when customers remain on the premises. All recordings will be kept in an unedited format for a period of not less the 31 days with correct time and date stamping. Recording shall be made available

immediately upon lawful request of Essex Police or other Responsible Authority. Download or export of CCTV should be in the native file format with the native player.

2 A staff member from the premises who is conversant with the operation of the CCTV system shall be available at all times when the premises are open to the public. This staff member must be able to show Essex Police or other Responsible Authority recent data or footage with the absolute minimum of delay.

3 A plan of the premises identifying the location and direction of CCTV coverage shall be served on Essex Police and the Licensing Authority each time it is altered.

4 When licensable activities are permitted beyond 00:00, a minimum of 2 SIA registered Door Supervisors shall be deployed from 21:00 and remain on duty until closing time and all customers have left the premises.

5 A bound Door Supervisors register shall be kept. Door Supervisors shall sign to record their start and finish times along with their full name and SIA badge number.

6 When SIA registered Door Supervisors are on duty random searching of people and their possessions will be carried out.

7 Security measures shall be installed to the stairs in the outside licensed area so use of the emergency escape is only in an emergency and to prevent access to the residential area being used by customers.

8 Reasonable and adequate staff training to be carried out and properly documented in relation to:

(i) Dealing with incidents and prevention of crime and disorder.

(ii) Sale of alcohol (to underage, persons over 18 purchasing for underage, drunks, etc.) prior to being allowed to sell alcohol.

9 All training records will be retained for 12 months and made available to Essex Police or other Responsible Authority upon reasonable request.

10 The Premises Licence Holder shall have a Dispersal Policy. A copy of which will be made available to Essex Police and Responsible Authority upon request.

11 No persons shall be allowed to leave the Premises whilst in possession of any drinking glass vessel or open glass bottle whether empty or containing any beverage.

12 Notices shall be prominently displayed at all exits requesting patrons to leave quietly.

13 Clear & legible notices shall be prominently displayed in, and at the entrance to any outside licensed area requesting customers to use the area quietly.

14 Customers shall not enter or leave the premises by the stairs into the outside licensed area at any time, except in the event of an emergency.

15 The premises shall operate a Challenge 25 age verification policy. Any person who appears to be under the age of 25 shall be asked to produce photographic identification to prove they are 18 or over. Failure to produce will result in service being refused. Acceptable forms of photographic identification include:

o Passport,

o Photo card Driving Licence,

o Photographic ID bearing the 'PASS' hologram.

16 No licensable activities shall take place in external areas at any time.

17 No speakers shall be installed or used in the external areas.

18 A noise limiter shall be fitted and set to the satisfaction of Environmental Health Services. The level of the noise limiter shall be set with the rear fire exit door open and monitored at the nearest residential noise sensitive premises.

19 All windows and doors to be kept closed during regulated entertainment, with the exception for access and egress.

20 The External area shall be monitored by a member of staff with the purpose of controlling noise from customers and ensuring public safety.

21 The outside terrace area to be covered by CCTV to the satisfaction of Essex Police.

22 The premises is only to serve drinks in polycarbonate, plastic or other safety glass only.

Annex 3

1 The terrace to be monitored by a staff member at intervals of no more than 30 minutes.

2 The maximum capacity for the terrace to be a maximum of 30 people at any given time.

3 No alcohol to be Consumed on the terrace after 11pm.

4 Noise at the premises limited after 11pm to a decibel level to be agreed with Environmental Health Department of the Council. A noise limiter shall be fitted and set to the satisfaction of Environmental Health Services. The level of the noise limiter shall be set with the rear fire exit door open and monitored at the nearest residential noise sensitive premises.

5 Sufficient lighting to be maintained on the terrace during licensable hours and for the lighting to be monitored and agreed with the Environmental Health Department of the Council.

6 At all times where, as a condition of the licence, door supervisors are employed at the premises, a Clubscan/IDSCAN or similar system shall be operated at the premises. All persons entering the premises must provide verifiable ID and have their details recorded on the system.

7 At all times where, as a condition of the licence, door supervisors are employed at the premises, all customers entering the premises will be subject to a scan with a metal detector wand.

8 After midnight, no persons shall be admitted or re-admitted to the premises unless from a designated smoking area. Notices to that effect (of a minimum size of 200mm x 148mm) will be displayed at the premises' exits/entrances.

9 At all times where, as a condition of the licence, door supervisors are employed at the premises, at least two door supervisors will wear Body Worn Video Cameras (BWV). Recordings of BWV shall be retained for a minimum of 31 days and be made available to Essex Police or an authorised officer of the licensing authority upon reasonable request.

a. Any use of force situations.

b. When it may be reasonably supposed a use of force situation is imminent.

c. When conducting a non-intimate consensual search as a condition of entry.

d. When dealing with an individual who is making threats of violence toward any other person or

e. Initial scene capture where a criminal offence appears to have taken place.

10 On commencement of initial employment at the venue, each door supervisor shall be briefed by both a head doorman and a management representative which covers use of force, the tone to be set etc. and a record made of who delivered the briefing and to whom. This briefing will be refreshed every six months and similarly recorded.

11 When door supervisors are engaged and/or working at the premises, non-intimate searches of patrons or proposed patrons, will take place in areas where searching will be recorded on CCTV

12 All SIA licensed door supervisors engaged at the premises for the purpose of supervising customers must wear high visibility armbands and those deployed outside must also wear high visibility jackets or vests. Door supervisors are prohibited from concealing their heads or faces by the use of balaclavas/hoodies or similar items of clothing.

13 An incident log shall be kept at the premises and made immediately available to police or licensing authority staff upon reasonable request.

The log must be completed as soon as is possible and within any case within 4 hours of the occurrence and shall record the following:

(a) all crimes reported to the venue

(b) all ejections of patrons

(c) any complaints received concerning crime and disorder

(d) any incidents of disorder

(e) all seizures of drugs or offensive weapons

(f) any faults in a CCTV system, searching equipment or scanning equipment mandated as a

condition of the licence

The incident log shall either be electronic or maintained in a bound document with individually numbered pages and be retained for at least 12 months from the date of the last entry.

14 The outside licensed area shall have a screen installed along the wall to be a minimum height of 2 meters or the height specified by building control, whichever is greater, to prevent objects falling off and/or being thrown.

15 At least one member of SIA licensed door staff to be on the terrace at all times after 11pm on Fridays, Saturdays and public holiday eves until closing if members of the public are present.

16 A written noise management policy which is acceptable to Brentwood Borough Council Environmental Health Team shall be put in place and adhered to. The Policy shall include noise dampening measures such as noise attenuation screens around the outside roof terrace to be installed at the premises.

Licensable Activities

Please state the licensable activities that you intend to carry on at the premises for

The sale by retail of alcohol, The provision of regulated entertainment, The provision of late night refreshment

Are you giving a late temporary event notice?: No

Please state the dates on which you intend to use these premises for licensable activities. The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours (7 days).

03-04 December 2022

(Friday 2nd going into 3rd and Saturday 3rd going into 4th December)

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock).

from 00:01 - 02:00 hrs on 03/12/2022 and

from 00:01 - 02:00 hrs on 04/12/2022 for licensable activities with an additional 30minutes for the safe dispersal of customers and the closure of the premises.

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities including any staff, organisers or performers.

300

If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both: On the premises only

Personal Licence Holders

Do you currently hold a valid Personal Licence?:

Please provide the details of your personal licence below

Issuing licensing authority

Licenc number

Date of issue

Any further relevant details:

Previous Temporary Event Notices

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?:

Yes

Please state the number of temporary event notices you have given for events in that same calendar year?: 1

Have you already given a temporary event notice for the same premises in which the event period

a) Ends 24 hours or less before?: No

or

b) Begins 24 hours or less after the event period proposed in this notice?: No

Associate and Business Colleagues

Has any associate of yours given a temporary event Nothing selected notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?: No

Please state the total number of temporary event notices your associate(s) have given for events in the same calendar year:

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before?: No

or

b) Begins 24 hours or less after the event period proposed in this notice?: No

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?: No

Please state the total number of temporary event notices your business colleague(s) have given for events in the same calendar year:

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before?: No

or

b) Begins 24 hours or less after the event period proposed in this notice?: No

Condition

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

Declaration

The information contained in this form is correct to the best of my knowledge and belief.

I UNDERSTAND THAT IT IS AN OFFENCE

(i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale and

(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000 or to imprisonment for a term not exceeding six months, or to both.

I agree

Full name: David Dadds

Date: 16/11/2022

National Fraud Initiative

The Council is under a duty to protect the public funds it administers and may use or share the information it holds about you for the prevention and detection of fraud, and to aid the administration of other Council services. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see www.brentwood.gov.uk/nfi

This form is to be used to serve a Standard Temporary Event Notice. It must be served at least 10 working days prior to the event, not including date of event, date of service or Bank Holidays.